





2021 Acrobatic Gymnastics Pan American Championship 18 - 20 November, 2021 Ibagué, COL

DIRECTIVES

PROVISIONAL - pending for FIG approval

Event ID:

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the Colombian Gymnastics Federation (COL) has the pleasure to invite your Federation to participate in the aforementioned official FIG and PAGU International Event.

DISCIPLINE	Acrobatic Gymnastics
PAN AMERICAN GYMNASTICS UNION	Pan American Gymnastics Union Calle Pino Suarez, Manzana 85, Lote 602 Colonia Ampliación Miguel Hidalgo 2ª Sección C.P. 14250, Alcaldía de Tlalpan Mexico City, Mexico Phone: +52 55 8984-7848 E-mail: info@upag-pagu.org
HOST FEDERATION	Colombian Gymnastics Federation Phone: +573103433090 E-mail: fedecolg@yahoo.com Website: www.fedecolgim.co Contact: Jaime Corredor Phone: +573202739276 E-mail: fedecolg@yahoo.com
LOCAL ORGANIZER COMMITTEE	Contact: Andrea Viñas Phone: +573178613056 E-mail: panamacro2021@fedecolgim.co
LOCATION	Ibague, Colombia
DATES	From 18 to 20 November 2021
VENUE	Competition and training venue: Coliseo Enrique Triana Castilla Unidad Deportiva de la 42 con 5 Tolima, Ibagué
APPARATUS SUPPLIER	A detailed list of GYMNOVA certified equipment to be used for this Championship will be published on FIG web site. For training, warm-up and competition, identical apparatus will be used.

RULES AND The event will be organized under the following FIG rules, as valid in the year of **REGULATIONS** the event, and PAGU Technical Regulations: Statutes Code of Ethics Code of Conduct **Technical Regulations** Code of Discipline Code of Points and relevant Newsletters / Helpdesk General Judges' Rules Specific Judges' Rules Anti-Doping Rules Medical Organization of FIG Competitions and Events FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events License Rules Media Rules Apparatus Norms Rules for Sanctioning (approval) of International Events Advertising and Publicity Rules Regulations for Award Ceremonies Accreditation Rules and subsequent decisions made by FIG and PAGU Executive Committee. **INVITED** The Pan American Gymnastics Union invites all Federations affiliated to the **FEDERATIONS** PAGU and the FIG and which are up to date in their obligations. **AGES** Seniors: 15 years and older* **Junior:** 13-20 years* (maximum age difference between the partners is 6 years) Age Group 2: 12–19 years* (maximum age difference between the partners is 6 vears) Age Group 1: 11–17 years* (maximum age difference between the partners is 5 years) *Age by December 31, 2021 All gymnasts must have a valid FIG license until the end of the event. JUDGES AND All judges must have a current valid FIG brevet at the time of the event. **JURIES** Each Federation with FIG brevet judges must send at least 1 judge and a maximum of 2 judges as follows: Federations with 1 or 2 units participating, and with FIG brevet judges, must participate with at least 1 judge (compulsory) from categories 1, 2, 3 or 4. Federations with 3 or more units participating, and with FIG brevet judges, must participate with 2 judges (compulsory) from categories 1, 2, 3 or 4. If a Federation has a judge of Category 3 or higher, they must present at least one judge of the higher category, and then they may present a Category 4 judge. These judges are in addition to any CJP/DJ selected for the competition. The CJP will be a neutral judge invited by PAGU for the competition. The CJP and 1 D judge must be of Category 2 or higher.

Federations with PAGU TC member may register him in addition to the judges of their Federation.

The panel may have two judges from the same federation in active positions, but they must be in separate components. It is preferred to have one judge as DJ and the other as E or A. But it is possible to have 1 as E and 1 as A, if necessary, to complete the panel. Category 4 judges will be assigned to an E judging position as a first priority.

The fine for failing to participate with the required number of judges is **USD\$1,000.00**, per missing judge and must be paid to PAGU by **September 15, 2021** at the latest.

Federations that do not have FIG brevet judges and that participate for the first time in an official PAGU event, are exempt from the fine. This exemption applies to official PAGU events only for the Olympic cycle in which the Federation participates for the first time.

The National Federation must inform PAGU of the judges to be nominated for the Championships at the time of the definitive registration (**September 15, 2021**) to allow the appointment of invited neutral judges.

The panel of judges will have:

- 4 Artistic judges
- 4 Execution judges
- 2 Difficulty judges
- 1 Chair judge
- 2 Line judges
- 1 Time judge

REGISTRATION DEADLINES

Provisional registration	August 31, 2021	To PAGU (Word form)
Definitive registration	September 15, 2021	PAGU intranet
Nominative registration	October 15, 2021	PAGU intranet

ENTRY FEES

The entry fee for this event is <u>USD\$50.00</u> per gymnast and category. It must be paid to the Local Organizing Committee ("LOC") by <u>September 15, 2021</u> at the latest.

DELEGATION SIZE

Function	Seniors	Juniors 13-20 years	Age Group 12-19 years	Age Group 11-17 years
Gymnasts				
Maximum 3 units/category "All Around"	39	39	39	39
Additional participants as Specialists*	13	13	13	13
Coaches	1 per categor 2 if more than		1 per categor 2 if more than	
Category 1, 2, 3 or 4 judges (the members of the ACRO/TC of the PAGU are additional to the judges that each NF can register)	 1-2: Federations with 1 or 2 units and with judges with FIG brevet must present at least 1 judge (mandatory) of category 1, 2, 3 or 4. Federations with 3 or more units and with judges with FIG brevet must present 2 judges (mandatory) of category 1, 2, 3 or 4. 		e th judges	

	For NF that have category 3 or higher judges, at least one of their judges must be of the highest category and the second judge may be category 4.			
Medical personnel	1			
Physiotherapist	1 if 1-4 units			
	2 if more than 5 units			
Head of delegation	1			
Team manager	1	1	1	1

^{*}pair or group that participates in balance or dynamic only

A maximum of 4 units are allowed to participate per Federation in each category and age group.

The cost of the accreditation for additional Delegation members is **USD\$100.00** per person and must be paid to LOC by **September 15, 2021** at the latest.

Only the following persons may receive an additional accreditation:

- Additional coaches per age group (maximum 3 per category)
- Additional medical staff (doctor, physiotherapist)
- Team Manager (maximum 1 if participating with 4-5 units and maximum 2 if participating with 6 units or more)
- Chaperone (1 for every 10 gymnasts in AG1, AG2 and Junior)
- A third judge (different from the member of the PAGU/TC). This accreditation has no cost.

ACCREDITATION

Along with the Nominative Registration all the Federations must send a copy of the passport and a photograph of each delegation member, via PAGU intranet (https://intranet.upag-pagu.org) and e-mail to:

panamacro2021@fedecolgim.co

Requirements for the photos:

- File format: JPEG
- Dimension: min 210 x 270 pixels; max 420 x 540 pixels
- 35 mm width x 45 mm high
- File size: max 1 MB
- White background

Each document must be identified with the Country Code, Last name, Name, Age Group, Category and Function of each member.

Example: MEX FERNANDEZ Ana AG1 MP Gymnast

This documentation must be uploaded in PAGU intranet and sent to LOC's e-mail no later than **October 15, 2021**.

In case of not sending the photograph as requested, the Local Organizing Committee can take the photograph during the registration and will have an additional cost of **USD\$10.00** for each one.

In case of theft or loss of the accreditation, it must be informed immediately to the Local Organizing Committee for the cancellation of the accreditation.

The replacement of stolen or lost accreditation will cost **USD\$50.00** to be covered by the accreditation holder.

Accreditation will be distributed upon arrival at the registration desk.

More information on the access zones for each accreditation will be given in the Work Plan.

In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.

EVENT FORMAT

The Pan American Championship consists of two phases: Qualifications and Finals in all categories and age groups.

Unless noted otherwise, the competition will follow FIG Rules for Seniors, Juniors, Age Group 1 and Age Group 2.

Description of each phase, results determination method and tie breaking rules can be consulted in the PAGU Technical Regulations 2020 edition.

Qualifications

Qualification for Balance and Dynamic Finals and to receive a ranking for All Around.

Qualifications may be entered by all pairs or groups, including specialists, intending to qualify for Finals. And by all pairs and groups intending to receive a ranking for the All Around.

Finals – Balance and Dynamic for all Age Groups, Juniors and Seniors

The number of pair/groups (P/G) in finals is determined by the total number of units based on the nominative entries as follows:

1 – 8 P/G 6 finalists 9 – 15 P/G 8 finalists 16 – 20 P/G 10 finalists 20 + P/G 12 finalists

Not more than 2 pair/groups (with highest score) per federation may proceed to the final.

All-around Final - Combined

Age Group 12-19, Juniors and Seniors (not 11-17)

The event can be entered by all pairs and groups that have taken part in Qualifications. The total scores from the Qualifications and All Around will be used to rank the competitors.

Note: Not more than 2 pair/groups (with highest score) per federation may proceed to the final.

The Junior and Senior competitors with the highest total scores from Qualifications and All Around will be declared the winners and all-around Pan American Champions.

For Age Group 12-19, the pair/group with the highest total scores from Qualification and All Around will be declared the winners and the 12-19 Pan American Age Group Champions.

There is no All Around for Age Group 11-17.

Team Competition

There will be Teams awards for AG1 (11-17) and AG2, (13-19) and a combined Team awards for Junior and Senior.

The teams ranking is determined by the highest 3 scores of the team:

There must be one score* from a pair

There must be one score* from a group

The next highest score* from either a pair or a group will be taken into account *If a Federation has less than the number of scores required, the Federation is not eligible for the Teams award.

	In AG1, the score to take into consideration is the sum of the Balance and Dynamic scores the pair/group obtained during the Qualification. In AG2, Junior and Senior, the score to take into consideration is the sum of the Balance and Dynamic scores the pair/group obtained during the Qualification plus the score obtained in the Combined exercise during the All Around Final.		
PROVISIONAL	14/November		
SCHEDULE	All day Arrival of PAGU authorities		
	All day Arrival of Delegations Delegations' registration Limited trainings upon previous request		
	16/November		
	Delegates' Technical Meeting		
	All day Trainings by schedule		
	17/November		
	Judges' Briefing		
	Podium Training		
	18/November Opening Ceremony		
	Competition		
	19/November		
	Competition		
	20/November		
	Finals Competition		
	Awards Ceremonies		
	21/November		
	All day Departure of Delegations and PAGU authorities		
EVENT MANAGER	Contact person: Calos Parra		
	Phone: +573212169634 E-mail: panamacro2021@fedecolgim.co		
MEDICAL SERVICES	The Local Organizing Committee will provide first aid and ambulance at		
	competition and training sites during the official activities.		
	All participants will take a rapid COVID-19 test upon arrival to the official hotels and must stay in their rooms until the results of the tests are ready.		
	During the trainings and competition periods all participants are allowed to		
	circulate only in the assigned sport venues, as well as in the official hotels.		
	If this test results positive, the member of the delegation must take a PCR test at its own charge to confirm or deny the given positive result.		
COVID-19	Besides the medical guidelines for the event, FIG also requires all the participants to follow the standard precautions. The FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 meters whenever possible.		
	The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's		

	performance. This phase must be kept as short as possible, and the assisting
	person is obliged to wear a mask throughout.
	Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and must keep a physical distance of at least 1.5 meters whenever possible.
	Additional information will be included in the Work Plan that will be sent to the Federations prior to the event.
VISA	Please verify immediately with your travel agency or Colombian Embassy or Consulate in your country if a visa is required for your travel to Colombia.
	The Local Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that this request is made before October 15 , 2021 to the LOC.
	The request must include the function, full name, gender, date of birth, citizenship, passport number, passport expiry date, the arrival and departure dates of the Delegation member, as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the Local Organizing Committee, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.
	The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.
	The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance coverage must inform the LOC in advance, but no later than October 15, 2021.
	The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$50.00 per person for the official days of the event.
INTERNATIONAL TRANSPORTATION	The invited participating federations must cover the international travel costs of their delegation members.
	International Airport of arrival
	Aeropuerto El Dorado, Bogotá – IATA: BOG For this airport, transportation to the hotel and from the hotel to the airport
	will have an additional cost of <u>USD\$60</u> per person (both trips included).
	Aeropuerto Perales, Ibague – IATA: IBE
	The Travel Itinerary Form must be returned to the LOC by October 15, 2021 at the latest.
LOCAL TRANSPORTATION	Local transportation will be offered to and from the airport (Bogotá or Ibague), provided that the delegations stay in one of the official hotels and book their accommodation through the Local Organizing Committee.
	The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of November 15, 2021 and on the official departure day of November 21, 2021 (except for PAGU representatives arriving or departing on different days).

Delegations arriving or departing in non-official days may contact the Local Organizing Committee (panamacro2021@fedecolgim.co) to arrange transportation to its accommodation (official hotels) or to the airport at a cost of USD\$40.00 per person per trip (airport-hotel or hotel-airport) from Bogota airport (IATA: BOG) and USD\$15.00 per person per trip (airport-hotel or hotel-airport) from Ibague airport (IATA: IBE). The request must be submitted and paid by October 15, 2021 at the latest.

The Local Organizing Committee will provide transportation from the official hotels to the competition and training venues and vice versa, for all members of the delegation duly accredited and according to the official program of activities, provided that the delegation stays in one of the official hotels and book its accommodation through the Local Organizing Committee.

OFFICIAL HOTELS

By order of the local authorities of the city of lbague and the department of Tolima, as well as those of the national government of Colombia and to guarantee compliance with the biosafety protocols, the participating delegations are requested to stay at the official hotels provided by the LOC.

The LOC will not grant accreditation to any person in the delegation who does not stay at the official hotels and who has not made their reservation through the LOC.

Option 1: Hotel Estelar Altamira *****

Carrera 1 No. 45 – 50. Ibagué, Tolima, Colombia www.estelaraltamira.com | +57 8 266 6111

ACCOMMODATION, MEALS AND COVID-19 TEST

Occupancy	Price per person/night	Included (per person)
Single	USD\$140	1 breakfast, 1 lunch, 1 dinner and COVID-19 Test
Double	USD\$100	1 breakfast, 1 lunch, 1 dinner and COVID-19 Test

Option 2: Hotel Sonesta

Carrera 8 # 57-57, Centro comercial Acqua.lbagué, Tolima, Colombia www.sonestaibague.com | +57 8 2771110

Occupancy	Price per person/night	Included (per person)
Single	USD\$140	1 breakfast, 1 lunch, 1 dinner and COVID-19 Test
Double	USD\$100	1 breakfast, 1 lunch, 1 dinner and COVID-19 Test

The meals service starts the with lunch on the arrival day and finishes with the breakfast on the departure day.

While the Accommodation and Meals Form must be returned to the Local Organizing Committee by **September 15, 2021** at the latest, the hotel rooms and

	meals will be distributed in the order in which the applications and payments are received.		
	The participating Federations must cover the accommodation and/or meals expenses of all members of their delegation.		
	The first 50% of Accommodation and meals costs must be paid to the LOC by September 15, 2021 at the latest. And the final payment must be paid to LOC by October 15, 2021 .		
	Note: Rooms and/or meals and their prices cannot be guaranteed if requests and/or payments are received after the deadlines.		
	The prices charged for the hotel rooms will not exceed the usual hotel rates.		
CANCELLATION POLICY	Cancellation policy: The PAGU and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meals reservation.		
	Date of cancellation Reimbursement for cancellation		
	From October 16, 2021 to October 31, 2021 50% reimbursement		
BANK INFORMATION	From November 1, 2021 No reimbursement		
	Name: BANCOLOMBIA Code (SWIFT): COLOCOBM Address: CALLE 30 # 6 – 75 MEZZANINE TORRE SUR, BOGOTA Country: COLOMBIA Beneficiary: Name: FEDERACION COLOMBIANA DE GIMNASIA Account number: 35869092595 Address: TRANSVERSAL 21 BIS # 60-35, BOGOTA Country: COLOMBIA The participating federation is responsible for covering all bank fees in connection with the bank transfers. Each participating Federation is kindly requested to inform the LOC the payment		
MARKETING	reference as follows: Country – Discipline – Invoice#		
MEDIA	FIG advertising and publicity norms must be respected. The media representatives, as well as the communications staff of the federations who are interested in covering the event, may apply for registration to PAGU (info@upag-pagu.org) by October 15 , 2021 at the latest.		
	In addition, the National Federations are asked to send a confirmation letter to the PAGU.		
	Photos for accreditations must be submitted to the Local Organizing Committee by October 15, 2021.		

SOCIAL MEDIA

Information about the event will be posted on the following sites:

Colombian Gymnastics Federation

Facebook: https://www.facebook.com/fedecolgim2

Twitter: @fedecolgim

Youtube: https://m.youtube.com/channel/UCpOjuEM46FLQ_j_CwnNff2A/featured

Instagram: @fede.colgim

PAGU

Instagram: @upagpagu Twitter: @UPAG_PAGU Facebook: UPAG.PAGU.ORG

DEADLINES SUMMARY

To PAGU (info@upag-pagu.org)

Provisional Registration	August 31, 2021 (To PAGU,		
1 Tovisional registration	using the Word form)		
Definitive Registration	September 15, 2021 (PAGU		
Definitive Registration	intranet)		
Naminativa Degistration	October 15, 2021 (PAGU		
Nominative Registration	intranet)		
Payment of the fine for missing judge	September 15, 2021 (to PAGU)		
Submission of music form	October 15, 2021 (to PAGU)		
Cany of pagaparts and photos	October 15, 2021 (PAGU		
Copy of passports and photos	intranet)		

To the Local Organizing Committee (panamacro2021@fedecolgim.co)

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Payment of the entry fees	September 15, 2021 (to LOC)
Payment for additional accreditation	September 15, 2021 (to LOC)
Accommodation and meals form	September 15, 2021 (to LOC)
Payment of first 50% for	September 15, 2021 (to LOC)
accommodation and meals	September 15, 2021 (to LOC)
Payment of final 50% for	October 15, 2021 (to LOC)
accommodation and meals	October 15, 2021 (to LOC)
Travel itinerary form	October 15, 2021 (to LOC)
Request and payment for	
transportation from/to the airport on	October 15, 2021 (to LOC)
non-official dates	
Visa letter request form	October 15, 2021 (to LOC)
Documents for accreditation (passports	October 15, 2021 (to LOC)
and photos)	October 13, 2021 (to LOC)
Submission of music by e-mail (MP3	October 15, 2021 (to LOC)
file)	October 13, 2021 (to EOC)
Submission of music form	October 15, 2021 (to LOC)
Request and payment of insurance	October 15, 2021 (to LOC)

ADDITIONAL INFORMATION

National Anthem

National Anthem of your country must be delivered onsite during the registration.

National Flag

National Flag of your country must be delivered onsite during the registration. The size of the flag shall be 1.2 mts x 2.1 mts

ACRO Music

While the LOC guarantees respect for copyright and the dissemination of musical works, each National Federation must verify that the music of its Acrobatic Gymnastics athletes does not infringe any copyright and may be disseminated in the media.

This confirmation must be sent to the LOC (panamacro2021@fedecolgim.co) and to the PAGU (info@upag-pagu.org) along with the nominal registration, no later than <u>October 15, 2021</u>. Each Federation will be asked to report on the duration, composer, artist and title of the music to be used for each exercise.

Along with the Music Form, the Federation must send via e-mail to the LOC (panamacro2021@fedecolgim.co) the music in mp3 format of each of the units, duly identified.

Requirements of the music files:

Max size: 10 MBFile format: MP3

File name:

CountryCode_AgeGroup_Category_LastNames.mp3

Example:

USA_Senior_MP_Jones, Smith.mp3

Sincerely yours,

Patricia Dieguez

PAGU Secretary General

Jaime Corredor

President of the Colombian Gymnastics Federation

Mexico City, Mexico 18 August 2021